

LIFTING EQUIPMENT HIRE ORDER FORM (ORGANISER)

Please complete this form and return it to safetyandlogistics@gccec.com.au no later than **twenty-one (21) days** prior to your event.
Requests presented after this point may incur a late fee.

EVENT DETAILS

Event Name			
Stand Name		Stand Number	
Contact on the Day		Mobile	

INVOICING DETAILS

Company Name		ABN / ACN	
Address			
Suburb		Post Code	
Name on Invoice		Contact Number	
Email			

FORKLIFT HIRE

Requirements	Price		Qty	Date	Time	Description of Item/s (Pallets/Crates)
Monday to Friday Rates 07:30 - 16:00	\$524.00 - 4 hours	IN				
		OUT				
	\$968.00 - 8 hours	IN				
		OUT				
Saturday and Sunday Rates	\$636.00 - 4 hours	IN				
		OUT				
	\$1,192.00 - 8 hours	IN				
		OUT				
Public Holiday Rates	\$820.00 - 4 hours	IN				
		OUT				
	\$1,560.00 - 8 hours	IN				
		OUT				

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TERMS AND CONDITIONS

1. Important information throughout this form has been read and understood.
2. All forklift hire includes a forklift driver and a safety observer when required.
3. Standard business operating hours are Monday to Friday 07:30 to 16:00.
4. Maximum lift capacity of GCCEC forklifts are 2.3 tonne.
5. GCCEC Obligations:
 GCCEC will supply the equipment and operators to the customer on the basis of the specifications provided by the customer to GCCEC, and GCCEC shall also:
 - a. Maintain and service the equipment during the term of this agreement.
 - b. Provide equipment that is in a serviceable condition and fit for the task to be performed as per the customers specifications.
 - c. Provide licensed and trained drivers and safety observers.
 - d. Discuss any additional charges prior to invoicing the customer.
6. Customer Obligations:
 Prior to receiving any forklift services, the customer must comply with all information on this form including:
 - a. Supplying ALL relevant information on page 1 to inform GCCEC of their usage needs.
 - b. Shall notify GCCEC immediately of any requested extensions to the hire period.
 Prior to receiving forklift services, the customer must also be aware of the following:
 - a. Notification of cancellation must be received during standard business operating hours of Monday to Friday 07:30 – 16:00 and advised no later than twenty-four (24) hours prior to date and time of hire.
 - b. There are no refunds for orders cancelled on the date of hire, bump-in day, after event opening has commenced or for services rendered prior to the event. A one (1) hour hire fee will be applicable for cancellations of services scheduled outside of standard business operating hours of Monday to Friday 07:30 – 16:00.
 - c. Any unused lifting equipment hire will not be refunded.
 - d. Full payment is required seven (7) days prior to the date of hire or as stated on the Tax Invoice.
 - e. GCCEC may refuse hire to the customer where moneys are owing by the customer to GCCEC, whether or not a formal demand for payment of such moneys has been made.
 - f. Any additional lifting equipment hire will be invoiced at the end of the event and paid accordingly.
7. Warranties and Representations:
 GCCEC makes no warranties, representations or guarantees other than those expressly contained in the agreement.
8. Liability and Indemnity:
 GCCEC understands and follows relevant legislation and codes of practice when operating their lifting equipment service. The customer indemnifies GCCEC against all loss, damage and liability suffered.
9. Governing Law:
 The Laws of the State of Queensland shall apply to this agreement.
10. Termination of This Agreement:
 GCCEC may terminate the agreement by notice to the customer at any time.